

Medical Examiner Referral Primary Care Checklist from 09 September 2024

1. Following a verification of death in the community is there a practice process in place for the relevant 'attending' GP to be informed promptly? (ie askmygp raised directly to GP or via on call GP to determine the suitability of another GP if required (fulfilling 3. and 4.)

2. Is this an expected and natural death (ie not fulfilling a coroner's referral)

[The Notification of Deaths Regulations 2019 \(legislation.gov.uk\)](https://www.legislation.gov.uk)

3. Was the deceased seen by ANY GP in the practice in the patient's lifetime either in person or via video link.
4. Does this GP have access to the relevant clinical information they require to determine the cause of death to the best of their belief and knowledge?

This GP who therefore fulfils the statute criteria to be the 'attending doctor' can complete the MCCD.

5. Are medical examiner referral form (MERF) templates set up on systems? (eg. templates which are auto-populated with predetermined information and patient history)
6. Do you have access to the new MCCD?

[Receiving the new medical certificate of cause of death mccd \(gov.uk\)](https://www.gov.uk)

7. Is there a practice process in place to support sending the MERF and the 12 month summary care record and MCCD to the Medical Examiner Office?
8. Is there access to a scanner or mobile app scanner for sending the MCCD to the medical examiner office?
9. Are GP's familiar with this process of sending the MERF, 12 month summary and MCCD to the Medical Examiner Office for out of hours provision and have availability to options to send this information remotely if preferred? (applies only to any pre-arranged agreements between GP with families, the medical examiner office will only be available to take referrals out of hours between 8:30 and 11:30)
10. Is there a process in place for practices to ensure they are alerted to any return email correspondence from the Medical Examiner Office and can disseminate and action this appropriately? Is this process also in place for GPs referring out of hours?
11. Have you shared a suitable practice phone number with the ME office should a phone call be required to clarify/ confirm information?